



ISLAMIC DEVELOPMENT BANK

P.O. BOX: 5925, JEDDAH-21432, KINGDOM OF SAUDI ARABIA

TEL: (009662) 646-6835, 646-6842 FAX: 646-6887 CABLE: BANKISLAMI EMAIL: salam@isdb.org

Please read the introduction of the programme carefully before filling in the application form.

IDB SCHOLARSHIP PROGRAMME

The Islamic Development Bank Jeddah, in order to improve the socio-economic conditions of the Muslim Communities in Non-Member Countries around the world and to make meaningful contributions to the development of their countries, launched its scholarship programme in **1983**. The Bank is trying to assist and develop the potentialities of Muslim students by awarding scholarships to the scholars who are unable to pursue studies due to financial difficulties. The programme is now in operation in **48 countries**.

Objective of the Programme:

The objective of the programme is to provide opportunities for the **academically meritorious and financially needy** students to pursue study in professional degree courses in the fields of Medicine, Engineering, Agriculture and other related fields in order to become competent professionals with dedication and commitment to the development of the community and the country.

Nature of the Programme:

The scholarship is an interest-free loan (*qard-e-hasan*) to students. It covers cost of living, clothing, books, tuition fees and medical expenses (wholly or partly). Recipients are therefore required to refund the scholarship in easy instalments after expiry of one year of the completion of graduation or after being settled down in profession whichever is earlier. This is necessary because the scholarship is a grant from the Bank to the local community to enable it to sustain into the future to benefit deserving students to enjoy the same educational opportunity.

Eligibility:

The scholarship is open to the students who are meritorious but financially needy and have passed SSC (10+2) examination and are desirous to pursue undergraduate professional studies in session 2010-2011 in one of the fields of study approved under the programme. ***The Master Degree Courses and the students going abroad for study do not fall within the purview of the programme. Students joining Degree Courses after Diploma will not be considered for scholarship.***

To Qualify for Scholarships, Students should meet the following Requirements:

- *Have secured minimum 60% marks in English, Physics, Chemistry and Biology/Mathematics in SSC (10+2) examination.*
- *Applicants for bachelor courses in **Business Administration (BBA) and Law** have scored minimum 60% marks in English and optional/elective subjects in SSC (10+2).*
- *Age not over 24 years and not in receipt of any other scholarship.*
- *Students or his/her parents are financially weak and unable to pay for his/her education. **Students opting for payment seats need not apply.***
- *Students benefiting from this scholarship must undertake to serve his/her community and country on completion of their studies for a period not less than the duration of the scholarship.*

Approved areas of study Under the Programme:

Bachelor Degree Courses in Medicine (including Ayurvedic, Unani & Homeopathy) ***Dentistry, Pharmacy, Veterinary Science, Physiotherapy, Nursing, Lab Technician, Bio-Technology and Microbiology, Engineering*** (all branches) ***Agriculture, Fisheries, Forestry, Food Technology, Bachelor of Business Administration and Bachelor of Law.***

How to complete the Application Form:

1. Application must be in typed form or written clearly with ink in block letters and be prepared **TWO sets with all supporting documents**.
2. All information must be provided in English. Please attach certified translation of any document not in English.
3. All information requested must be provided ; otherwise processing of the application may be delayed or may not be processed.
4. Indicate your **State of Domicile**: viz Assam, Bihar, Tamil Nadu etc on the **Application Form-I**

How and Where to submit the form:

Original Application Form duly completed alongwith a duplicate copy with all required documents should be submitted to:

The Hony. Secretary , MUSLIM EDUCATION TRUST
E-3, Abul Fazl Enclave, Jamia Nagar, New Delhi-110025, Tel: 011-26957004, 26941354
Website: www.metdelhi.org, **E-mail:** metdelhi@rediffmail.com

DOCUMENTS REQUIRED:

1. Attested copy of the **HSC (Class X) Marksheet and Certificate**.
2. Certified copy of **SSC (10+2) examination**
3. Attested copy of Birth Certificate if date of birth is not given in Xth class documents.
4. Proof of date of admission/copy of the Fee deposit receipt issued from the College/Institution.
5. Income certificate/ Pay slip of Father/Guardian.
6. A health certificate from a doctor or hospital.
7. Two passport size photographs (35mm x 35mm) with name & state on its back side in a transparent plastic pouch.
8. Two self-addressed envelopes of 9 inches x 4 inches size with Rs.22/= postage affixed on it.

*Last date of the submission of the application form is **25th AUGUST 2010***

Note: *It not admitted at the time of the submission of the application form applicants will have to submit the proof of admission immediately to MET office Delhi after securing admission mentioning State of Domicile and Reference No. issued from the office.*

Applicants belonging to Kerala, Jammu & Kashmir should submit their application form to the Centre of their respective states.

Kerala: Islamic Youth Centre, 5/3274-A, Bank Road, Calicut-673001, Tel: 2765308,2760315

Jammu & Kashmir: Iqbal Memorial Trust, Circle House, Iqbalabad, Bemina, Srinagar- 190018, Tel: 2106718,2481714

Pre-Selection Programme and Interview:

Muslim Education Trust, New Delhi (CPO in India) will study and scrutinize the application form to establish eligibility of the candidate and to ascertain the completeness of documents. Therefore, the students should make it sure that they have attached all the required documents with the application form to prove their eligibility.

The shortlisted students on the basis of their performance in HSC (Class X) and SSC (Class XII) examination will be called to attend Pre-Selection Programme and Interview at the centre in their respective state/ region. Places of Pre-selection interviews are as under.

CENTRES OF PRE-SELECTION PROGRAMME AND INTERVIEW :

S No.	Place	State Covered	Contact Name & Telephone Number
1	Aligarh	Uttar Pradesh & Uttarakhand	Dr. M. Naveed Khan, Mob: 09634772254
2	Jaipur	Rajasthan	Dr. Mohammed Naeem, Mob: 09929769723
3	Hyderabad	Andhra Pradesh	
4	Bangalore	Karnataka	Mr. Ateequr Rahman, Mob: 09886159889
5	Mumbai	Maharashtra & Goa	Mr. Anwar Husain, Mob: 09820270397
6	Calicut	Kerala	Mr. A. Abdul Vahab, Mob: 09847325244
7	Ahmadabad	Gujarat	Mr. Mohd. Shafi Madni, Tel: 26829318,26820828
8	Kolkata	West Bengal & Orissa	Mr. Mozaffar Ali , Mob: 09433013799
9	Patna	Bihar & Jharkhand	Mr. Afzal Husain, Mob: 09199426312
10	Bhopal	Madhya Pradesh & Chh'garh	Dr. Shoeb Akhtar, Mob: 09827047392
11	Guwahati	Assam & Eastern States	Prof. Atowar Rahman, Mob: 09864071924
12	Chennai	Tamil Nadu & Pondicherry	Mr. M.S. Mushtaq Ahmad, Tel: 09444052530
13	Delhi	Delhi, Haryana, Punjab & H.P	Muslim Education Trust, 011-26957004,26949354
14	Srinagar	Jammu & Kashmir	Dr. Mir Mohammad Ashraf, Mob: 09419535785

Selection Procedure:

On the completion of Pre-Selection Interviews at all centres, statewide merit list of the candidates interviewed will be prepared on the basis of the careful assessment of their **Academic Achievement, Financial Need (FN) and Islamic Knowledge & Commitment to their Community**. A total of 100 marks will be allocated as follows:

- (a) **20** percent of the aggregate marks obtained in 10th class examination
- (b) **60** percent of the marks obtained in 4 Subjects i.e. English, Physics, Chemistry, Mathematics or Biology in 10+2 examination
- (c) **10** for Financial Need
- (d) **10** for Islamic Knowledge & Commitment to Community

All applications and the lists of Interviews will be submitted to the **Office of the Scholarship Programme, IDB, Jeddah**. They will study the application form and interview results before submitting their recommendations to the **Executive Committee** of the **Scholarship Programme** for the final selection.

The selected students will receive in equivalent Indian Rupees a monthly stipend @ 45 US dollar plus 150 US dollar for books and clothes allowances per year from the month in which the IDB finalizes the selection till the final examination of the course subject to satisfactory performance in each semester/annual examination. No stipend will be given during the internship period. In turn, the students will have to sign Bond and Agreement documents making commitment to.

- *Accept all the rules and regulations of the scholarship programme.*
- *Refund the scholarship upon graduation and gaining employment.*
- *Contribute to the development of the community and the country.*

Guidance and Counselling Activities :

Guidance and Counselling Programme is an **integral part** of the IDB Scholarship Programme. The aim of the IDB is not only to assist scholars for pursuing professional studies but also to develop their personality and professional skills by arranging various programmes so that the scholars may become **Competent Muslims** and **Competent Professionals** and be able to serve the Community and the country.

Therefore, in order to assist MET in implementing the Guidance and Counselling Activities, Twelve Honorary Students Counselors (HSCs) in 12 regions and one Sr. HSC to supervise and coordinate the activities of all HSCs have been appointed. It is therefore necessary for the students selected under the programme to remain in touch with the HSC of their respective zone and comply with his instructions. Non-cooperative attitude with the Guidance and Counselling Activities may result in suspension or cancellation of scholarship.

Important Notes:

1. *Candidates invited for Interview are required to **show their call letter & original certificates at the time of the interview**. Students coming without call letter will not be allowed for interview.*
2. *Giving false information may result in either cancellation of already approved application or termination of scholarship.*
3. *As and when, the change in your mailing address occurs, it may please be informed immediately for quick and timely communication. In case, change in address is not informed or proper and complete address for correspondence at the Town/City of the study is not provided, Muslim Education Trust will not be responsible for delay in delivery of letters or missing in post by any reason.*
4. *All inquiries about the programme should be addressed to **Muslim Education Trust, E-3, Abul Fazl Enclave, Jamia Nagar, New Delhi-110025, India** the designated IDB Counterpart for Scholarship Programme in the country or to the organization or person mentioned in the advertisement of the programme.*
5. *Last date of submission of application form is 25th August 2010.*

IMPORTANT: *First three pages about Scholarship Programme may please be detached and kept for information.*

**DECLARATION BY THE APPLICANT TO COMPLY
WITH THE IDB SCHOLARSHIP RULES AND REGULATIONS**

I, _____(name), the undersigned and the applicant for a scholarship from the **Islamic Development Bank**, having read the information and regulations pertaining to the *Programme, promise to fully comply with the rules and regulations* of the **IDB Scholarship Programme** and do hereby declare that :

- My parents/guardians are not in a financial position to support my College/University education.
- I am not in receipt of any other Scholarship from any other body/organization nor will I take any other scholarship while benefiting from the **IDB Scholarship Programme**.
- As long as I am under the **IDB Scholarship**, I will devote full time for my education and will not take any work, remunerated or not, that will interfere with my study.
- During my study, I will regularly inform the **IDB** and the **Muslim Education Trust** that recommended me of my academic performance and activities every semester and I will send to the **IDB** and **MET** my examination results, transcripts and financial receipts;
- Once I have completed my study, I will return to my country and will assist the development of my community and country.

Date : / /14 _____ **Hijra**
 / /20 _____ **A.D.**

Applicant's Signature

**CERTIFICATION BY THE MUSLIM ORGANISATION IN THE ABOVE DECLARATION
(Certification by students holding post in organization will not be accepted)**

I, _____ (name), the undersigned, on behalf of the *Muslim Community* _____ (name of Organization), in the City of _____(country) do hereby certify that the student, _____(name), applying for a scholarship from the **Islamic Development Bank** is a **Muslim** of good conduct and high moral character, has signed, in front of me, the *Declaration to Comply with the IDB Scholarship Rules and Regulations (Form-2)*, willingly and without any undue pressure from any person or party and promised to uphold the tenets of *Islam* and apply them in his/her daily life.

Name : _____ **Position :** _____

Address : _____

Pin Code _____ **Email** _____ **Tel/Mob:** _____

Date : / /14 _____ **Hijra**
 / /20 _____ **A.D.**

Signature

Official Stamp

DECLARATION OF INTENT TO REFUND

I, _____ (name), the student, in the city/town of _____ (country), applying for the **IDB Scholarship**, do hereby solemnly declare that after the completion of my study, I shall refund the whole amount of Scholarship and other funds received from the **Islamic Development Bank** during the period of study, to a Trust Fund (Waqf) created by the *Muslim Community* in my country or to any Organization/Body named by the **IDB**.

Date : / /14 **Hijra**
 / /20 **A.D.**

Applicant's Signature

WITNESS:

01. Name : _____
Signature : _____
Home Address : _____

Pin Code _____ E-mail _____ Tel/Mob: _____

Relationship to the Applicant (*should not be a student*): _____

02. Name : _____
Signature : _____
Home Address : _____

Pin Code _____ Email _____ Tel/Mob: _____

Relationship to the Applicant (*should not be a student*): _____

CERTIFICATION BY THE MUSLIM ORGANIZATION IN THE ABOVE DECLARATION
(Certification by students holding post in organization will not be accepted)

The *Muslim Organization* _____ (name), in the city/town of _____ (country), certifies that the above applicant signed the Declaration of Intent to Refund (Form-3) in our presence, willingly and without any undue pressure from any person or party.

Date : / /14 **Hijra**
 / /20 **A.D.**

Signature

Official Stamp

ENDORSEMENT BY THE COUNTERPART OF THE IDB SCHOLARSHIP PROGRAMME

The applicant is recommended for consideration.

Seal

Muslim Education Trust, New Delhi

Please make sure that you have attached one (1) copy of each required documents listed below with the Application Form. Please tick (✓) if you have included them.

1. Attested copy of the HSC (Class X) mark sheet and certificate Yes No
2. Certified copy of SSC (10+2) or qualifying examination Yes No
3. Attested copy of Birth Certificate if not given in Xth Class documents Yes No
4. Copy of the Fee deposit receipt of college/Institution as proof of payable fee and date of admission Yes No
5. Income Certificate/ pay slip of Father/Guardian Yes No
6. A health certificate from a doctor or hospital Yes No
7. Two (2) Passport-size photographs with name & state on its back side (put in a transparent plastic pouch) Yes No
8. Two self-addressed envelopes of 9 inches x 4 inches size with postage of Rs. 22/= affixed on it Yes No

IMPORTANT INSTRUCTIONS:

1. Please ensure that you have clearly mentioned your telephone, mobile number, Email and of your Father/Guardian at the place provided in the application form.
2. If any of your documents is not in English, please have them translated or describe the contents briefly in English.
3. Submit 2 set of your application form (one original & other photocopy) along with all the above required documents to **Muslim Education Trust**, E-3, Abul Fazl Enclave, Jamia Nagar, New Delhi-110 025, India before the deadline (**25th August 2010**).
Application form should not be sent directly to IDB, Jeddah.
4. Please remember your Reference No. the office will provide you by email or SMS after receiving your application form. The status of your application form may be checked and other information related to interview may be had from our websites www.metdelhi.org or www.sit-india.org mentioning your State of Domicile and Reference Number.
5. Applicants shall download his/her interview letter after **25th August 2010** directly from our website. However, it will also be sent by email and by post.
6. **Keep with you a complete set of filled in application form along with the above required documents attached with the application form.**